


QFO-SR-CA-003	رمز النموذج :	اسم النموذج: التقييم النهائي للمشروع	 جامعة فيلادلفيا Philadelphia University
1	رقم الإصدار : (Revision)	الجهة المصدرة: مركز ابن سينا للتعليم الإلكتروني	
2019-4-11	تاريخ الإصدار:	الجهة المدققة: عمادة ضمان الجودة	
3	عدد صفحات النموذج :		

التقييم الفني للمادة الإلكترونية

Quality Assurance form for Produced Courses

Module:.....

Evaluated by:.....

Theme	Points	Comment
<b>Web design of the module - Usability</b> <ul style="list-style-type: none"> <li>• Presentation               <ul style="list-style-type: none"> <li>○ Not too crowded screens</li> <li>○ Uncluttered screen displays</li> <li>○ Appropriate captions, labels and legends for all visuals</li> <li>○ Functional visuals, not merely decorative</li> <li>○ Cautious use of colours</li> </ul> </li> <li>• Navigation               <ul style="list-style-type: none"> <li>○ Intuitive graphics elements (menus, icons, symbols)</li> <li>○ Quick information retrieval</li> <li>○ Controllable video/sound</li> <li>○ Rapid retrieval of information and screen transitions</li> <li>○ Images load within reasonable timeframe</li> </ul> </li> <li>• Relevance of the use of multimedia in the module (Image, animation, sound, video)</li> <li>• Quality of materials               <ul style="list-style-type: none"> <li>○ High quality visuals</li> <li>○ Visuals relevant to content</li> <li>○ Clearly understandable sound</li> <li>○ Consistent in content</li> <li>○ Self-explanatory</li> <li>○ Learner driven</li> <li>○ Avoid redundancy</li> </ul> </li> </ul>	/40  <b>(10 for each main bullet)</b>	
<b>Conformity with the specifications</b> <ul style="list-style-type: none"> <li>• Using of authoring tools</li> <li>• Using of an e-learning platform</li> </ul>	/20  <b>(10 for each bullet)</b>	
<b>Scenario of the module</b> <ul style="list-style-type: none"> <li>• Division of the module into sessions</li> <li>• Documents of the first session:               <ul style="list-style-type: none"> <li>- Welcome,</li> <li>- Overview (of the current module material),</li> <li>- Learning outcomes (of the current module),</li> </ul> </li> <li>• Documents of intermediary sessions:</li> </ul>	/40  <b>(5 for each main bullet)</b>	

<ul style="list-style-type: none"> <li>- Diagnostic Assessment,</li> <li>- Overview (of the current session material),</li> <li>- Learning Outcomes (of the current session),</li> <li>- Set of learning sequences.</li> <li>• Documents of the last session: <ul style="list-style-type: none"> <li>- Learning resources, which consists of a set of (usually) online (multi-media) documents,</li> <li>- Acknowledgement of the used online and/or offline, paper and/or electronic resources.</li> </ul> </li> <li>• Division of sessions into learning sequences/objects</li> <li>• Content of the learning sequence <ul style="list-style-type: none"> <li>- Introduction</li> <li>- New learning material</li> <li>- Summary</li> </ul> </li> <li>• Formative assessment (following the learning sequence)</li> <li>• Glossary</li> </ul>		
<p><b>Interactivity</b></p> <ul style="list-style-type: none"> <li>• General Organization</li> <li>• Course Material - student</li> <li>• Instructor – student</li> <li>• E-Portfolio approach (If possible)</li> <li>• Remote access part(s) (e.g. remote lab or simulation, if possible otherwise ignore it)</li> </ul>	<p><b>/25</b> <b>(5 for each bullet)</b></p>	
<p><b>Evaluation</b></p> <ul style="list-style-type: none"> <li>• Prior knowledge required</li> <li>• Expected learning outcomes</li> <li>• Relevance of evaluation</li> <li>• Quiz / exercises</li> <li>• Diagnostic assessment for each session</li> </ul>	<p><b>/50</b> <b>(10 for each bullet)</b></p>	

**Total    /175**



## Quality Assurance form for Produced Courses

Module:.....

Evaluated by:.....

Theme	Points	Comment
<b>Used Language</b> <ul style="list-style-type: none"> <li>• Legible text size</li> <li>• Legible text font</li> <li>• Correct use of grammar, spelling and sentence structure</li> <li>• Vocabulary relevant for students</li> </ul>	<b>/40</b> <b>( 10for each bullet)</b>	
<b>Scenario of the module</b> <ul style="list-style-type: none"> <li>• Division of the module into sessions</li> <li>• Documents of the first session: <ul style="list-style-type: none"> <li>- Welcome,</li> <li>- Overview (of the current module material),</li> <li>- Learning outcomes (of the current module),</li> </ul> </li> <li>• Documents of intermediary sessions: <ul style="list-style-type: none"> <li>- Diagnostic Assessment,</li> <li>- Overview (of the current session material),</li> <li>- Learning Outcomes (of the current session),</li> <li>- Set of learning sequences.</li> </ul> </li> <li>• Documents of the last session: <ul style="list-style-type: none"> <li>- Learning resources, which consists of a set of (usually) online (multi-media) documents,</li> <li>- Acknowledgement of the used online and/or offline, paper and/or electronic resources.</li> </ul> </li> <li>• Division of sessions into learning sequences/objects</li> <li>• Content of the learning sequence <ul style="list-style-type: none"> <li>- Introduction</li> <li>- New learning material</li> <li>- Summary</li> </ul> </li> <li>• Formative assessment (following the learning sequence)</li> <li>• Glossary</li> </ul>	<b>/40</b> <b>( 5for each main bullet)</b>	
<b>Evaluation</b> <ul style="list-style-type: none"> <li>• Prior knowledge required</li> <li>• Expected learning outcomes</li> <li>• Relevance of evaluation</li> <li>• Quiz / exercises</li> <li>• Diagnostic assessment for each session</li> </ul>	<b>/20</b> <b>( 4for each bullet)</b>	

Total: /100