Module Syllabus

<table>
<thead>
<tr>
<th>Module Title: English skills</th>
<th>Module Code: 01300099</th>
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<tbody>
<tr>
<td>Level: Pre-intermediate</td>
<td>Credit Hours: 3</td>
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<tr>
<td>Prerequisite (s):</td>
<td>Lecture Time: Mon., Wed.: 8.15-9.30</td>
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<tr>
<td>Co requisite(s):</td>
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Lecturer's Name: Maisoon Rafiq  
Rank: MA  
Office Number:  
Office Hours: Sun., Tue., Thu.: 11-12 Mon., Wed.: 9-10  
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Ext: 2147  
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Course Coordinator: Ms. Hala Arar

Course Description:

This course develops further knowledge of the grammar and of essential vocabulary in order to lead the students to a pre-intermediate level of proficiency. Emphasis is placed on developing listening, speaking, reading and writing skills through an integrated approach. It aims at exposing students to a wide variety of reading passages, providing them with adequate practice in scanning to find information from texts, guessing meaning from context, and critical thinking. It also provides students with opportunities to practice more challenging language skills before advancing to the next level of English proficiency.

Course Purpose/Objectives:

By the end of the course, students are expected to:

1. Understand the main ideas of a variety of written and spoken texts.
2. Participate effectively in a short conversation using appropriate language
3. Produce a range of text types in the form of a logical and cohesive paragraph
4. Demonstrate control of a range of grammatical structures with minor inconsistencies
5. Select appropriate vocabulary to talk about feelings, opinions and experiences.
6. Recognize, understand and use a number of phrasal verbs and collocations.

Teaching Methods: (Lectures, Discussion Groups, Tutorials, Problem Solving, Debates…etc)

Course Materials

Books

Students will use the following resources in the course of the module:
• Student’s book
• Student’s workbook

1. Supplemental DVD-ROM with practice material
2. Support Material(s): a/v materials
Audio cassettes/CDs-videos –companion web site
Offer activities for teacher and students support work sheet web quest and online dictionary

3. Supplementary Readings (Books, Periodicals….. etc)

4. Study Guide(s) (if available)

5. Homework and Laboratory Guide(s) (if applicable):
Students should visit the library to do their assignments.

Some useful Internet Resources:

http://polyglot.lss.wise.edu/lss/lang/teach.html Teaching With The Web
http://www.ling.lancs.ac.uk/staff/visitors/kenji/teacher.htm Lesson Plans- EFL Resources
http://www.ohiou.edu/esl/teacher/technology/index.html Technology for Language teaching
http://www.lessonplanspage.com/index.htm The lesson Plan Page
http://www-writing.berkeley.edu/chorus/call/index.html Web Resources
http://www.indianchild.com/ Amazing Facts
http://tiger.coe.missouri.edu/~cjw/call/links.htm CALL links
http://www.esun.edu/~hcedu013/esplans.html ESL Lesson plans

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Contribution to Program Learning Outcomes:

Intended Learning Outcomes: (Knowledge and Understanding, Cognitive Skills, Communication Skills, Transferable skills).

a. Knowledge & Understanding:

Reading
- Reading and understanding various texts
- Pinpointing main ideas in the text and finding information by scanning

Listening
- Comprehending different dialogues and conversation by native speakers
- Understanding different accents
- Learning about idiomatic expressions and slang words

Speaking
- Producing clear language

Writing
- Identifying basics of writing

b. Cognitive Skills (Thinking & Analysis)

Developing students' own critical thinking skills

Reading
- Understanding major details and information in different texts
- Identifying main ideas and how they are presented in a text
- Developing their own critical thinking skills
- Predicting text content through the use of synonyms linking words reference words title clue pictures and illustrations
- Recognizing author’s style evaluate reading views
- Using different reading strategies for different texts
- Analyzing facts easily

Listening
- Analyzing different dialogues and conversation by native speakers
Writing:
- Identifying topic sentences
- Evaluating good and bad paragraphs
- Analyzing paragraphs elements

c-Communicative Skills (personal and Academic)

Reading
-discussing the topic with students in small discussion groups and encouraging students to present their point of view and work individually or within a team

Listening
- Students become more confident of their speaking abilities and communicate easily with their instructor
- Students participate in class and give an oral presentation

Writing
Writing coherent paragraphs

d. Practical and Subject Specific Skills (transferable Skills)

- Scanning a text to find information newspaper articles, factual scientific texts, stories quizzes, notes and letters
- Reading with fluency and accuracy

Listening
Analyze interviews, stories and conversations

Speaking
Based around realistic topics and situations.

- Practicing of grammar and lexis through oral activities
- Speaking about self, family etc
- Using language for interaction
- Using language communicatively in real life situations

Writing
- Recognizing different methods of paragraph development
- Recognizing the relation between topic sentence and the discussion of a paragraph
- Writing e-mails, reviews, using linkers
Assessment Instruments

<table>
<thead>
<tr>
<th>Modes of Assessment</th>
<th>Score</th>
<th>Date</th>
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<tbody>
<tr>
<td>First Exam</td>
<td>20</td>
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<tr>
<td>Second Exam</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>Assignments / Seminars / Projects / Quizzes / Tutorials</td>
<td>20</td>
<td></td>
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<tr>
<td>Final Exam</td>
<td>40</td>
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<tr>
<td>Total</td>
<td>100</td>
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Documentation and Academic Honesty
Students are expected to complete all homework, papers and projects independently (unless otherwise specified); any work must be yours and yours alone. Working together for anything other than data collection, relying on students’ work from previous semesters and/or plagiarizing published research is considered cheating.

1. Documentation Style (with illustrative examples)

References:
Books: All books are available at the library

Reading References:

Writing References:

Speaking References:

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Vocabulary References:


Grammar:

2. Protection of Copyright
Publications in all forms require permission from the copyright owner in advance. You are not allowed to reproduce, store in a retrieval system, or transmit, in any form or by any means, electronic, mechanical, photocopying, recording or otherwise, without the prior permission of the publisher or a license from the Copyright Licensing Agency Limited. (www.cla.co.uk).

Students are expected to respect and uphold the standards of honesty in all their activities. Any cheating or plagiarism will result in disciplinary action to be determined by the instructor based on the severity and nature of the offense.

3. Avoiding Plagiarism

Plagiarism is a serious academic offense that will result in your failing the course. Learning notes by heart and repeating the information word by word in the exam is a type of plagiarism.

Course / Module Academic Calendar:

<table>
<thead>
<tr>
<th>Week</th>
<th>Basic &amp; support material to be covered</th>
<th>Homework \ Reports and their due dates</th>
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<tbody>
<tr>
<td>1</td>
<td>Module 1</td>
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<td>2</td>
<td>Module 1</td>
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<td>6</td>
<td>Module 3</td>
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<tr>
<td>First exam</td>
<td>6-14/11/2011</td>
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<tr>
<td>7</td>
<td>Module 4</td>
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<td>8</td>
<td>Module 4</td>
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<td>9</td>
<td>Module 5</td>
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<td>10</td>
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<tr>
<td>11</td>
<td>Class presentations</td>
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<tr>
<td>Second Exam</td>
<td>18-28/12/2011</td>
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<tr>
<td>12</td>
<td>Module 6</td>
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<td>13</td>
<td>Module 6</td>
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<td>14</td>
<td>Module 7</td>
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<tr>
<td>15</td>
<td>Module 7</td>
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<tr>
<td>Specimen</td>
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**Expected Workload:**

On average students are expected to spend at least (2) hours of study for each 50- minute lecture/ tutorial.

**Attendance Policy**

Absence from lectures and/or tutorials shall not exceed 15% . Students who exceed the 15% limit without a medical or emergency excuse acceptable to and approved by the Dean of the relevant college/faculty shall not be allowed to take the final examination and shall receive a mark of zero for the course. If the excuse is approved by the Dean, the student shall be considered to have withdrawn from the course.

**Module/ Course Policies:**

1. You are allowed up to (5) absences on Mondays/Wednesdays or (7) absences on Sundays/Tuesdays/Thursdays. If you exceed this number, you will fail the course.
2. Tardiness will not be tolerated. If you come to class after I take attendance, you are welcome to attend, but you will be considered absent.
3. Plagiarism is a serious academic offense that will result in your failing the course.
4. Learning notes by heart and repeating the information word by word in the exam is a type of plagiarism.
5. Participation is an essential part of course work. It does not merely mean coming to class; it involves preparing beforehand and playing an active role in class discussion.
6. Make-up exams will be offered for valid reasons only with the consent of the Dean.