

## **CURRICULUM VITAE**

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### **EDUCATIONAL QUALIFICATIONS:**

- Doctorate Degree(Ph.D.) in Tourism Administration and Organization . (1992-1995)

Jai Narayan Vyas University- India

Title of thesis : Tourism Administration and Organization (case study of Jordan )

**EMPLOYMENT HISTORY**

**(2005- present) Head of the Hotel & Tourism  
Management Department at Philadelphia university**

**(2003- 2005) Assistant Professor in the Hotel & Tourism  
Management Department at Philadelphia university**

**(1999 – 2003) Ministry of Tourism & Antiquities -  
Jordan  
- Head Researcher:  
Tourism Administration & Human  
Resource  
Development.**

**The Scope of work encompasses the following components:**

- **Document and assess the present organization structure.**
- **Assess the available resources**
- **Prepare an Operation Manual, Task Analysis, and Job Descriptions (i.e., Capacity Building concept ).**
  
- **Identify training, needs, and determine priorities training programs.**
- **Design training programs.**

**(1999 – 2000) National Coordinator of the ‘Higher Executive  
Committee of the National Hotel &  
Tourism Training Concept  
(EXICOM)’**

**(A project that falls under The Technical Assistance / sponsored  
and financed by the Swiss Federation “ Swiss Development  
Corporation”)**

**Page 3 – Cont'd. CV Al-Momani**

**The scope of work encompassed the following components:**

- Organizing seven seminars with international speakers.
- The establishment of the national hotel training library.
- Interviewing and selecting (90) Jordanian hotel school teachers to attend six 10-week training courses in Tunisia.
- Coordinator and reporter of EXICOM's meetings.
- Member of the national committee of Hospitality and Tourism education and Training.

**(2001—2002 ) Lecturer as a part time in Philadelphia University**

**(1998-1999) Ammon College of Hospitality Tourism Education**

- Assistant Dean of Academic Affairs
- Director of Curricula Development.

**(1995 - 1998) Free Lance Researcher**

**In-country research studies of tourism development.**

**(1983-1986) Marriott Hotel / Amman**

- Food & Beverage Department.
- Stores Logistics.

**Related Technical Courses:**

- 1999 Comprehensive Tourism course conducted by the World Tourism Organization (practicicum Internship Programs) for officials of National Tourism Administrations in Madrid / Spain.**
- 1999 Evaluation, Accreditation and Quality control of Hotel School Programs, conducted by EFAH Accreditation Institute.**
- 1999 Human Resources Management course, conducted by the Regional Arab Center.**
- 2000 Food and Beverage Cost Control, conducted by the International Hotel & Tourism Training Institute of Neuchatel/Switzerland (IHTTI).**
- 2000 Introduction to Hotel Management Principles and Methods for hotel owners who are not managers, conducted by IHTTI.**
- 2000 Marketing and Sales for Hotels, conducted by IHTTI.**
- 2000 New Trends in the Catering Industry and Products, conducted by IHTTI.**
- 2000 Social Skills, conducted by IHTTI..**
- 2000 Computer Skills Courses: Microsoft Windows 95 / Word 2000 / Power Point 2000 / Excel.**
- 2000 In-House Training Methods, conducted by IHTTI.**
- 2001 Cross Cultural Communication for peace (Train the Trainers Course, conducted by the Norwegian Institute for Tourism research and studies).**
- 2000 Technical Familiarization programs to different types of Swiss Training Institutions in Switzerland and Kenya.**  
**Four week programs, visiting and evaluating Swiss and Kenyan Tourism and hospitality education and training institutions .**

**The programs covered**

- **Attending a forum of the National Association of Hospitality Management Schools in Sub-Saharan Africa, learning about tourism and hospitality schools philosophy when combining theory and practice.**
- **The management and organization, staff development, and Information technology.**
- **Curricula and student management.**
- **Member of the panel to evaluate the integrated projects in the final year of hotel management students.**
- **Attended classes in all areas (Management food and beverage, Food Production, housekeeping and laundry, and front office information technology).**

**Conferences & Events Attended:**

- 1999 France EXPO. (In Tourism and Architecture, Cairo/Egypt.**
- 2000 The 3<sup>rd</sup> Arab Regional Symposium on Tourism Professions Education programs and training development, Damascus/Syria.**
- 2005 Workshop for vocational analysis based on comprehensive training units**

**Committee membership :**

- (1999 –2002) Member of Al-Balqa University and the Council of Higher Education committees for the establishment of standards and specifications for the accreditation of hospitality and tourism education at community colleges level.**
- 2001 Member of Royal Committee for Students Behaviors .**
- 2001 Member of Establishing Information Center library for Hotel and Tourism in Jordan Applied University College of Hospitality and Tourism .**

- 2001**            **Coordinator for Jordanian –Italian Cooperation in Hotel Education and Training for the Establishment of Hotel College**
- 2001**            **Member of Committee for Basic Standards and Organizing Tourism Vocational jobs .**
- 2001-2003**      **Member of Queen Rania Institute for Tourism / AL-Hashemia University**
- 2005-2006**      **Member of technical team for the preparation of educational Curriculum at The Vocational Training Corporation**
- 2005-2006**      **Member of Technical team for the preparation of a guide for job Description For analysis tourism professions**

**Publications:**

**Articles on Tourisme Administration.**

**Professional Memberships:**

**Indian Institute of Public Administration (IIPA).**

## **COURSES TAUGHT**

- 1-Principles of hotel & tourism management /E
- 2-Management of tourism public relations
- 3-Hotel & tourism marketing
- 4-Principles of food production / E
- 5-Tourism correspondence / E
- 6-Tourist and travel agency management / E
- 7-Graduation project
- 8-Resort management
- 9-Hospitality law
- 10-Food and beverage management / E
- 11-Field training 1
- 12-Field training 2
- 13-Tourist guidance
- 14-Hotel culture / E
- 15- Hotel Accommodation Management
- 16- Food Sanitation and Safety

### **Personal Skills:**

- Languages:
  - Arabic( Native Language)
  - English: Excellent  
Command of  
English(Written & Spoken)
  -
- Typing in both Arabic & English.
- Computer Applications:
  - Good computer application skills.

## References:

1. His Excellency Mr. Akel Biltaji  
The Royal Court: Advisor to his Majesty  
Aqaba Special Economic Zone  
Authority: Chief Commissioner of ASEZA

2. Professor Marwa Ahmed, Professor  
of Business Administration , Dean of  
Faculty of Administrative &  
Financial Science Philadelphia  
University, Amman -Jordan.

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3. Mr. Adnan Habboo, Chief Technical  
Adviser for Tourism and Hospitality  
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Organization And United Nation .

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