



**Philadelphia University  
Language Center  
Second Semester- 2018/2019**

**Module Syllabus**

<b>Module Title: English skills 103</b> <b>Level: Intermediate</b> <b>Prerequisite (s): English 99,101,102</b>	<b>Module Code: 0130103</b> <b>Credit Hours:3</b> <b>Credit Hours:3</b> <b>Lecture Time:</b> <b>Section:</b>
<b>Lecturer's Name:</b> <b>Rank:</b> <b>Office Number:</b> <b>Office Hours:</b> <b>Phone:067499000</b> <b>Ext:</b> <b>E-mail:</b>	

**Course Coordinator: Dr. Laika Al Hammuri**

**Course Description:**

English Skills 103 is an advanced course that focuses on developing listening, speaking, reading and writing skills through an integrated approach. It aims at providing students with the tools to be effective communicators in English.

**Course Objectives:**

**By the end of the course, students are expected to**

1. analyse ,evaluate and understand different texts.
2. point out the main ideas of a variety of texts.
3. participate effectively in discussions on various topics.
4. use appropriate vocabulary to express themselves in different situations.
5. recognize, understand and properly use a number of phrasal verbs and collocations.

- 6.. understand the meaning of different vocabulary items from contexts.
7. comprehend various videos and audio materials.
- 8.think critically about a topic and express and develop their own opinions.
- 9.use vocabulary in a meaningful context such as discussions or personal narratives.
- 10.write well organized and cohesive cover letters , formal reports, and descriptive & opinion essays .

**Teaching Methods:**

Lectures, Discussion Groups, Tutorials, Problem Solving, Debates

**Course Materials**

**Books**

1. Paul Dummett,John Hughes,&Helen Stephenson( 2015.,Life . National Geographic Learning .
2. Paul Dummett,John Hughes,& Helen Stephenson.( 2015) Life. (Work book) . National Geographic Learning .

- Supplemental DVD-ROM & Video with practice material

**Support Material(s):**

Audio cassettes\CDS- companion web site and videos

1. Supplementary Readings (Books, Periodicals)
  2. Study Guide(s) (where available)
  3. Homework and Laboratory Guide(s) (where applicable):
- Students should visit the library to do their assignments.

**Some useful Internet Resources:**

**Listening :**

[www.englishlistening.com](http://www.englishlistening.com)

[www.esl-lab.com](http://www.esl-lab.com)

[www.elllo.org/](http://www.elllo.org/)

[www.npr.org](http://www.npr.org)

[www.voanews.com](http://www.voanews.com)

**Speaking:**

[www.englishclub.com](http://www.englishclub.com)

[www.soundsofenglish.org](http://www.soundsofenglish.org)

[www.eslcafe.com](http://www.eslcafe.com)

**Reading:**

[www.bbc.co.uk/world](http://www.bbc.co.uk/world)

**Writing:**

[www.writing-world.com](http://www.writing-world.com)

**Grammar:**

[www.eslcafe.com](http://www.eslcafe.com)

[english-zone.com/grammar/index.html](http://english-zone.com/grammar/index.html)

[www.englisch-ilfen.de/en/grammar/adverbs\\_position.htm](http://www.englisch-ilfen.de/en/grammar/adverbs_position.htm)

**Games :**

[www.languagegames.org](http://www.languagegames.org).

**Other useful sites :**

<http://www.eslpartyland.com/teachers/nov/grammar.htm>

<http://a4esl.org>

<http://www.rong-chang.com>

<http://english-zone.com/index.php>

<http://www.lovetolearnplace.com>

<http://polyglot.lss.wise.edu/lss/lang/teach.html>

<http://ccat.sas.upenn.edu/jod/teachdemo/teachdemo.html>

<http://www.ohiou.edu/esl/teacher/technology/index.html>

**Contribution to Program Learning Outcomes:**

**Intended Learning Outcomes: (Knowledge and Understanding, Cognitive Skills, Communication Skills, Transferable skills).**

***a. Knowledge & Understanding:******Reading***

- Understanding different types of texts.
- Pinpointing main ideas in the text and finding information by scanning.

***Listening***

- Comprehending various dialogues.
- Understanding different accents.

***Vocabulary***

- Learning idiomatic expressions.
- High frequency words can have different meanings according to context
- Understand the meaning of prefixes , collocations and phrasal verbs and how to use them correctly
  - Use parts of speech appropriately
  - Understand the meaning of words by comparing similar words in a lexical set

***Speaking***

- Speaking fluently and accurately.

### **Writing**

- Writing various types of essays ,emails and online reports.

### **b. Cognitive Skills ( Thinking & Analysis)**

- Developing students' own critical thinking skills
- developing students ability in expressing their own opinions on various topics

### **Reading**

- Understanding major ideas, details and information in different texts.
- Identifying main ideas and how they are presented in a text.
- Students developing their own critical thinking skills.
- Predicting text content through the use of synonyms, linking words, reference words, title clue pictures and illustrations.
- Recognizing author's style.
- Using different reading strategies for different texts.
- analyzing facts easily.

### **Listening**

- Analyzing different dialogues and conversations by native speakers.

### **Video**

Comprehend and respond to videos

### **Grammar : using language in a natural context**

#### **Writing:**

- Writing well -organized coherent essays.
- Writing cover letters, and online reports and email messages.

### **c- Communicative Skills (personal and Academic)**

#### **Reading**

- Discussing the topic with students in small discussion groups and encouraging students to present their points of view and work individually or within a team.

#### **Listening**

- Becoming more confident of their speaking abilities.

#### **Writing**

- Writing well -organized coherent essays, and reports.

### **d. Practical and Subject Specific Skills (transferable Skills)**

- Scanning a text to find information such as news paper articles, factual scientific texts, stories Quizzes and, notes
- Reading with fluency and accuracy.

#### **Listening**

-Analyzing interviews, stories and conversations.

### ***Speaking***

- Using language functions in different social situations.
- Using grammar and lexis through oral activities.
- Using language communicatively for interaction in real life situations.
- Expressing oneself fluently and accurately in job interviews and business presentations.

### ***Writing***

-Writing resumes, cover letters, essays and online reports.

## **Assessment Instruments**

<b>Modes of Assessment</b>	<b>Score</b>	<b>Date</b>
<b>First Exam</b>	<b>20</b>	<b>20/3-2019</b>
<b>Second Exam</b>	<b>20</b>	<b>28/4-5/5/2019</b>
<b>Quizzes and daily work</b>	<b>20</b>	
<b>Final Exam</b>	<b>40</b>	<b>28/5-3/6/2019</b>
<b>Total</b>	<b>100</b>	

## **Documentation and Academic Honesty**

Students are expected to complete all homework, papers and projects independently (unless otherwise specified); any work must be yours and yours alone. Working together for anything other than data collection, relying on students' work from previous semesters and/or plagiarizing published research is considered cheating.

### **1. Documentation Style (with illustrative examples)**

#### **References:**

Books: All books are available at the library

#### **Reading References:**

1. Stephen, Krashen.( 2004).The Power of Reading Insights from the Research. Westport.
2. Goatly, Andrew.(2000).Critical Reading and Writing : An Introductory Case Book . Routledge .
3. Heavers, Kathy &Coman, Marcia. (1991). What you Need to Know about Reading Comprehension and Speed, Skimming and Scanning &Reading for Pleasure. Lincolnwood.
4. Fairbairn, Gavin (1991). Reading, Writing and Reasoning: A Guide for Students .Open University Press.
5. Alastair, Sharp.(2003). Reading Comprehension and Text Organization. Edwin Mellwn Press.

#### **Writing References:**

1. Frank, O'Hare & Robert Funk (2000).The Modern Writer's Handbook. Allyn &Bacon
2. Phyllis, Crème &Mary Lea.( 1997). Writing at University: A Guide for Students .Open University

Press

3. Raimes, Ann (1999). Keys for Writers: A Brief Handbook. Houghton Mifflin Company.

### **Speaking References:**

1. Theibert, Philip. (2003). How to Give a Damn Good Speech . Jaico Publishing House
2. Gronbeck, Bruce. (1991).Principles of Speech Communication. Harper Collins
3. Griffin, Jack. (1994) How to Say it Best : Choice Words , Phrases Griffin .Prentice Hall

### **Vocabulary References:**

- 1.Redman, Stuart .(2003).English Vocabulary in Use Pre intermediate and Intermediate .Cambridge University press .

### **Grammar:**

- 1.Azar,Betty .( 1989)Understanding and Using English Grammar Prentice Hall.
- 2.Woods , Edward & Nicloe Mcleod. (1990) .Using English Grammar .Prentice Hall.
3. Murphy,Raymond.(1989) English Grammar in Use. Cambridge University Press.
4. Thomson A & Martinent ,( 1994). A Practical English Grammar ,Oxford University Press.

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Students are expected to respect and uphold the standards of honesty in all their activities. Any cheating or plagiarism will result in disciplinary action to be determined by the instructor based on the severity and nature of the offense.

### **2. Avoiding Plagiarism**

Plagiarism is a serious academic offense that will result in your failing the course. Learning notes by heart and repeating the information word by word in the exam is a type of plagiarism.

### **Course / Module Academic Calendar:**

<b>Week</b>	<b>Basic &amp; support material to be covered</b>	<b>Content</b>	<b>Homework \Reports /Remarks</b>
<b>Week 1 17/2- 21/2/2019</b>	<b>Orientation /Drop&amp; Add Week</b>	<b>Introduction Page 9 Lessons for life</b>	<b>Workbook ( self study )P.4-9</b>
<b>Week 2 24/2- 28/2/2019</b>	<b>Unit 1: Lessons for Life</b>	<b>Reading: Learning from the past P.10 Speaking P.11 Listening: Who do you think you are? P.12</b>	

		<b>Idioms : irreversible word pair p.12</b>	
<b>Week 3 3/3- 7/3/2019</b>	<b>Unit 1</b>	<b>Speaking P.13 Reading: Immortal words P.14&amp;15 Critical thinking: developing an argument Word focus: life Speaking P.14 Real Life : presenting yourself P.16 Writing: A cover letter P.17 Video: Arctic Wisdom P.19 Review P.20</b>	
<b>Week 4 10/3- 14/3/2019</b>	<b>Unit 3:Four Walls</b>	<b>Introduction p.33 Listening P34 Compact spaces Vocabulary p.35 Adverb and adjective collocations Speaking p.35</b>	
<b>Week 5 17/3- 21/3/2019</b>	<b>Unit 3</b>	<b>Vocabulary : Towns Reading Old New Town p.36 Speaking p.37</b>	
<b>Week 6 24/3- 28/3/2019</b>	<b>Unit 3</b>	<b>Reading The paper Architect p.38 Critical Thinking Fact or Opinion Word Focus wall Speaking P.38,39 Real Life Making recommendations Speaking making a case p.40 Writing an opinion essay p.41 Video Denmark bridge p.42,43 Review 44</b>	
<b>Week 7 31/3- 4/4/2019</b>	<b>Unit 4: Innovation</b>	<b>Introduction: p.45 Listening: The mother of invention p.46 Vocabulary :Phrasal verb</b>	

		<p>come speaking p.47 Reading: Fold everything p.48 Idioms :partitives Speaking: p.49</p>	
<p><b>Week 8</b> 7/4- 11/4/2019</p>	<p><b>Unit 4: Innovation</b></p>	<p>Reading: The shoe giver Critical thinking :finding counter argument p.50/51 Word focus :give Speaking p.51</p>	<p>Work book (self-study) P.22-27</p>
<p><b>Week 9</b> 14/4- 18/4/2019</p>	<p><b>Unit 4</b></p>	<p>Real life : making a short pitch p52 Writing :describing how things work p.53 Video: Ethical ocean p.54-55 Role play Review p.56</p>	
<p><b>Week 10</b> 21/4- 25/4/2019</p>	<p><b>Unit 6: Body Matters</b></p>	<p>Introduction p.69 Reading Exercise around the worldp.70 Speaking p.71 Vocabulary : injuries p.72</p> <p>Listening p.72 Idioms: health Speaking p.73</p>	
<p><b>Week 11</b> 28/4- 2/5/2019</p>	<p><b>Unit 6</b></p>	<p>Reading p.74 The enigma of beauty Critical thinking identifying items Word focus face Speaking p.74,75 Real life discussing proposals Speaking conceding a point Writing p.77 Writing a formal report Video p.79 Free Running Review p.80</p>	



<b>Week 12</b> 5/5- 9/5/2019	<b>Unit 9: The Music in us</b>	<b>Introduction p.105</b> <b>Reading : World Music p.106</b> <b>Speaking &amp; Vocabulary p.107</b>	
<b>Week 13</b> 12/5- 16/5/2019	<b>Unit 9</b>	<b>Listening Healing Music P.108</b> <b>Speaking p.109</b> <b>Reading P.110</b> <b>-11</b> <b>Listening P.112</b>	
<b>Week 14</b> 19/5- 23/5/2019	<b>Unit 9</b>	<b>Writing P.113</b> <b>Video p.114-115</b> <b>Review p.116</b>	
<b>Week 15</b> 28/5- 3/6/2019	<b>Final Exams</b>		

**Expected Workload:**

On average students are expected to spend at least (2) hours of study for each 50- minute lecture.

**Attendance Policy**

Absence from lectures and /or tutorials shall not exceed 15% . Students who exceed the 15% limit without a medical or emergency excuse acceptable to and approved by the Dean of the relevant college /faculty shall not be allowed to take the final examination and shall receive a mark of zero for the course. If the excuse is approved by the Dean, the student shall be considered to have withdrawn from the course.

**Course Policies:**

1. You are allowed up to (5) absences on Mondays/Wednesdays or (7) absences on Sundays/Tuesdays/Thursdays. If you exceed this number, you will fail the course.
2. Tardiness will not be tolerated. If you come to class after I take attendance, you are welcome to attend, but you will be considered absent.
3. Plagiarism is a serious academic offense that will result in your failing the course.
4. Learning notes by heart and repeating the information word by word in the exam is a type of plagiarism.
5. Participation is and essential parts of course work. It does not merely mean coming to class; it involves preparing before hand and playing an active role in class discussion.
6. Make-up exams will be offered for valid reasons only with the consent of the Dean.