



Module Syllabus

Module Title:	Commercial Documents and Banking Transactions	Module No: 410323	
Pre-requisite:	Introduction to Commercial Law	Co-requisite:	
Module level: Third year		Module Type: specialization requirement	
Credit Hours: 3 Credit Hours	Lecture Time	Daytime Study	Evening Study
Programme of Study: Daytime & Evening Study			

Instructor Name	Academic rank	Office Phone	Office Number	E-mail

Module coordinator	Academic rank	Office Phone	Office Number	E-mail
Dr. Bassa Tarawneh	Assistant professor	375	313	Bassam taraeneh@yahoo.com B_Tarawneh@philadelphia.edu.com

Office Hours	Special Educational Guidance	Tutorial Guidance	Research

Module Description:

The first part of this course introduces commercial papers, their characteristics, historical development and the efforts to unify the banking law, and then, a study of the withdrawal voucher in respect of its objective and formal conditions, and the return on fulfilling obligations and trading, the maturation date and its conditions, and the case of the bearer referring to the signatories of the bond (voucher) and its conditions, and intervention in acceptance and fulfillment of obligation and its conditions, and prescription and its rules. The course also deals with the order voucher (bond) and its objective and formal conditions, and the manner of trading with it and the rules applied to it, and the check and its objective and formal conditions, and dealings in it, and the manner of presenting it for payment, and withdrawal (recourse) and its conditions, and the multiplicity of copies, distortion and prescription.

The second part of the module deals with banking transactions (operations) insofar as the importance of banks in economic life and the commercial attribute of banking activities and bank accounts, deposits, current accounts, transfers and bank letter of credits, and other activities such as discounting, guarantees and documentary letters of credit.

Module Aims: This module at to:

1. provide students with the basic as well as advanced knowledge in topics relevant to commercial documents and banking transactions
2. enable students to develop their cognitive and practical skills in this field of law
3. prepare students for legal technical training in this section of law as well as develop their skills in solving problems
4. develop students abilities to apply and prepare theoretical as well as practical legal research papers
5. enable students to effectively interact with others and to work with a team spirit in addition to rapidly responding to the latest developments

Learning Outcomes (*Knowledge & understanding, intellectual skills, practical skills & transferable skills*)

At the end of this module, a student will be able to:

A/2 display advanced knowledge in the basic principles of commercial documents and banking transactions

A/4 tackle some social, economic and other topics that are related to commercial documents and banking transactions

B/1 apply theoretical knowledge in topics of commercial documents and banking transactions into practical situations

B/2 diagnose and analyze facts and material and legal conducts in this field of law

B/4 deduce legal basis and rules from topics of commercial documents and banking transactions along with finding logical solutions bolstered by legal evidence for related cases

C/1 search through commercial documents and banking transactions law to derive rules which provide students with knowledge and enables them to perform practical skills

C/3 prepare research papers, worksheets and articles relevant to this field of law using an intact scientific methodology

C/5 formulate and prepare banking transactions contracts and various types of commercial documents

D/2 communicate effectively with others in an independent and collective manner and to develop the ability to work with a team spirit

D/6 be prepared in-advance to perform tasks, manage time with precision and a high level of responsibility.

Practical Training (Depends on module Practice

Examining samples of commercial documents and training to write and discuss its data
Examining samples of banking contracts and method of writing and discussing its sections
Perform some applications in the multipurpose room

Teaching Methods

Methods	Number of Lectures	Scores' distribution
Lectures	35	80%
Multipurpose room and field visits	5	----
Student's involvement in seminars, tutorials, and group discussions	4	5%
Quizzes and Assignments	4	10%
Paper research & Essays (maximum of 3000words)	----	5%
Total	48	100%

Modes of Assessment

Modes		Score	Date
Exams	First exam (written)	15	
	Second exam (written)	15	
	Final exam (written)	50	
Multipurpose room and field visits			
How much is the student involved in seminars, tutorials and discussions		5	
Quizzes and assignments		5	
Paper research essays		10	
Total		100%	

Module Outline

This module consists of (48) hours allocated into (16) weeks, (3) hours a week, divided as follows:

Week	Subject	Notes
1 st	Brief history about the establishment of commercial documents, functions and traits	
2 nd	Establishing overdraft document/ substantial and formal conditions	
3 rd	The deliberation of overdraft document, endorsement and consignment. Types of endorsement and relevant rules	
4 th	Security of payment through overdraft document/in exchange for paying through overdraft document	
5 th	Conditions for the presence of an exchange for overdraft document, proof and possession	
6 th	Approval/validity conditions, basis and impacts of approval or denial	
7 th	Alternative security and joint venture	
8 th	Payment value of endorsement document.	

	Document holder recourse to the subscribers	
9th	Document of a (promissory note). Establishment and substantial and formal conditions	
10th	The deliberation of document and relevant rules	
11th	Checks, establishment and substantial and formal conditions	
12th	Cheque exchange securities, the crime of issuing a flash cheque, cheque payment	
13th	Specific types of cheques (crossed, restricted, certified, traveler's)	
14th	Banking transactions, current account/ definition, traits, impacts	
15th	Letters of credit contract, definition, impacts and types	
16th	Documentary credits and letters of security	

Reading List

A- Recommended Text Book

Book Title	Author	Edition	Publisher	Publishing Year
An explanation of commercial law/commercial documents and banking transactions	Dr. Aziz Alukaili		Althaqafah Publishers	2001

B -Additional Reference *(Student will be expected to give the same attention to these references as given to the textbook)*

Book Title	Author	Edition	Publisher	Publishing Year
Commercial documents/	Fawzi M. Sami		Althaqafa Publishers	2002
Commercial documents	Mahmoud Al-Kilani		Althaqafah Publishers	2001

C -Legal Journals & Magazines

Jordanian law society Journal
Law Journal
Official newspaper/ Jordan

D -Useful Websites

www.commercialpaper.com
www.goldsunmoney.com/commercial.htm
www.11.geangetown.edu/ic/journals/Ipib/html

Attendance Policy (See Article 8 of the University regulation Guideline)

Attendance will be taken by the instructor at the beginning of each class. **On-time** and **regular** attendance is necessary for you to successfully achieve a good mark. Habitual tardiness is considered to be rude and disruptive behavior. An absence is recorded for any reason the student fails to attend class. However, an accumulation of 15% absentia of the total module's hours result in that student will be withdrawn from the module by the module's instructor.

Module policy requests

The instructor is the last person to enter the lecture room and the first to leave, therefore, students will not be permitted to attend the class once the lecture has started.

Cellular phones or beepers must be turned off or put on silent during the lecture. If for any reason a student receives a call in the lecture, he/she should leave the classroom out of courtesy for fellow students. However, students should keep in mind that he/she will not be allowed into the classroom

Expected Workload

On average, the student is expected to spend at least (3) hours per week of self-studying for this module. The student will be expected to spend 1 hour for reading the lecture's topic before the lecture's due time and half an hour for revision of the lecture.

From time to time, I will give you a quiz which will be counted towards the total average of the module, and the aim of these quizzes is to see how prepared you are for a given lecture.

My role is to help you to understand the module's material, so please don't hesitate to ask if you are unclear about anything.

Important Dates & Holidays

DATE	SUBJECT	NOTE
Oct 4	The start of Ramadan	Ramadan is holiday for Evening Study students
Nov 3-5	Festival of Eid al-Fitr	Public Holiday
Nov 14	Commemoration of the late King Hussein's birthday	Public Holiday
Dec 25	Christmas Holiday	Public Holiday
Jan 1	New Year	Public Holiday
Jan 9-12	Festival of Eid Al-Adha	Public Holiday
Jan 30	Birthday of HM King Abdullah II	Public Holiday
Jan 31	Islamic New Year (Hijra New year)	Public Holiday

Good Luck!!