



Module Syllabus

Module Title:	Administrative Law 2	Module No: 420262	
Pre-requisite:	Administrative Law 1	Co-requisite: administrative Judiciary	
Module level: Fourth Year		Module Type: specialization requirement	
Credit Hours: 3 Credit Hours	Lecture Time	Daytime Study	Evening Study
Programme of Study: Daytime & Evening Study			

Instructor Name	Academic rank	Office Phone	Office Number	E-mail

Module coordinator	Academic rank	Office Phone	Office Number	E-mail
Dr. Usama Nueimat	Assistant professor	397		O_nimat@philadelphia.edu.jo

Office Hours	Special Educational Guidance	Tutorial Guidance	Research

Module Description:

This course addresses the following themes: Administrative control/definition, aims and means and the limits of administrative control in the Jordanian legal system. It also studies the public installations (facilities)/definition and elements, their establishment and cancellation, their types and the principles that govern them, and the methods of administering them, the legal regulations for public facilities in Jordan. Moreover, the course deals with the activities of the administrative authority whether in France or in the Hashemite Kingdom of Jordan.

Module Aims: this module aims to:

1. provide students with the knowledge of the basic as well as advanced principles and concepts of Administrative Law
2. develop students cognitive and practical skills in topics relevant to administrative law, in addition to developing their ability to learn and put their theoretic knowledge into practice
3. develop students abilities to write and prepare research papers, essays and reports related to administrative law
4. graduate students capable of effective positive influence in the professions related to administrative law
5. enable students to work as a team and to effectively interact with others and respond to the latest developments.

Learning Outcomes (*Knowledge & understanding, intellectual skills, practical skills & transferable skills*)

At the end of this module, a student will be able to:

A/1 understand the basic and advanced elements of administrative law, traits and historical development

A/2 display advanced knowledge in the various topics related to administrative law along with its judicial applications

A/3 familiarize oneself with the Jordanian judicial administrative regulation, institutions, procedures and various specializations

B/1 display knowledge of applying all the theoretical knowledge related to administrative law into actual practice in both; actual and/or presumed cases

B/6 display an ability to interpret, analyze and explain administrative decisions and Supreme Justice Court rulings or decisions

C/1 search within administrative law in its various sources in order to derive data to bolster knowledge and to further be able to find logical solutions to real and/or presumed cases

Practical Training (Depends on module Practice

Discussing some issues related to administrative investigation and the issues of public utility

A general discussion of the administrative decisions and contracts, examining samples of decisions and administrative contracts for the purpose of critique

Field visit, an outside lecturer, small workshop (multipurpose room)

Research paper

Teaching Methods

Methods	Number of Lectures	Scores' distribution
Lectures	39	80%
Multipurpose room and field visits	4	---
Student's involvement in seminars, tutorials, and group discussions	5	5%
Quizzes and Assignments	----	---
Paper research & Essays (maximum of 3000words)	----	155
Total	48	100%

Modes of Assessment

Modes		Score	Date
Exams	First exam (written)	15	
	Second exam (written)	15	
	Final exam (written)	50	
Multipurpose room and field visits			
How much is the student involved in seminars, tutorials and discussions		5	
Quizzes and assignments			
Paper research essays		15	
Total		100%	

Module Outline

This module consists of (48) hours allocated into (16) weeks, (3) hours a week, divided as follows:

Week	Subject	Notes
1 st	Defining module terms and review the principles of administrative law (Administrative Law 1)	
2 nd	Administrative Investigation/ its meaning and legal significance- the difference between administrative investigation and judicial investigation. The goals, methods and limits of administrative investigation	
3 rd	Public Utilities/ definition and illustrating its elements, types and principles governing administrative investigation and methods in administering public utility	
4 th	Administrative decisions/ meaning and traits, distinguishing administrative decision from other activities	
5 th	The elements of administrative decision (specialization, form, procedures, premises)	
6 th	Studying the two elements of administrative decision (purpose, reason)	

7 th	Types of administrative decisions	
8 th	The enforcement and execution of administrative decisions	
9 th	The normal expiration of administrative decision versus cancellation and/or retraction	
10 th	Administrative contracts (significance/definition-elements)	
11 th	Types of contracts	
12 th	Ratifying administrative contracts (contracts that govern the ratification of administrative contracts and methods used by the administration in choosing the a contractor)	
13 th	Public Tenders	
14 th	The impacts of administrative contracts (administrative authorities in facing up to specific contractor and vise versa)	
15 th	Public Funds	
16 th	Final Exam	

Reading List

A- Recommended Text Book

Book Title	Author	Edition	Publisher	Publishing Year
Administrative Law	Dr. Kahlid Althaher	Second Edition	Althaqafah Publishers	

B -Additional Reference *(Student will be expected to give the same attention to these references as given to the textbook)*

Book Title	Author	Edition	Publisher	Publishing Year
Administrative Law	Dr. Nawwaf Kanan	First Edition	Althaqafah Publishers	2000
The principles of Administrative Law	Dr. Ali AlAttar		Wael's Publishers	

C -Legal Journals & Magazines

the various volumes for the Jordanian Law Society Journal
Official Newspaper

D -Useful Websites

PLRI Public Law Research Institute http://www.uchastings.edu/plri
The Internet Law Library www.lawresearch.com

Attendance Policy (See Article 8 of the University regulation Guideline)

Attendance will be taken by the instructor at the beginning of each class. **On-time** and **regular** attendance is necessary for you to successfully achieve a good mark. Habitual tardiness is considered to be rude and disruptive behavior. An absence is recorded for any reason the student fails to attend class. However, an accumulation of 15% absentia of the total module's hours result in that student will be withdrawn from the module by the module's instructor.

Module policy requests

The instructor is the last person to enter the lecture room and the first to leave, therefore, students will not be permitted to attend the class once the lecture has started.

Cellular phones or beepers must be turned off or put on silent during the lecture. If for any reason a student receives a call in the lecture, he/she should leave the classroom out of courtesy for fellow students. However, students should keep in mind that he/she will not be allowed into the classroom

Expected Workload

On average, the student is expected to spend at least (3) hours per week of self-studying for this module. The student will be expected to spend 1 hour for reading the lecture's topic before the lecture's due time and half an hour for revision of the lecture.

From time to time, I will give you a quiz which will be counted towards the total average of the module, and the aim of these quizzes is to see how prepared you are for a given lecture.

My role is to help you to understand the module's material, so please don't hesitate to ask if you are unclear about anything.

Important Dates & Holidays

DATE	SUBJECT	NOTE
Oct 4	The start of Ramadan	Ramadan is holiday for Evening Study students
Nov 3-5	Festival of Eid al-Fitr	Public Holiday
Nov 14	Commemoration of the late King Hussein's birthday	Public Holiday
Dec 25	Christmas Holiday	Public Holiday
Jan 1	New Year	Public Holiday
Jan 9-12	Festival of Eid Al-Adha	Public Holiday
Jan 30	Birthday of HM King Abdullah II	Public Holiday
Jan 31	Islamic New Year (Hijra New year)	Public Holiday

Good Luck!!