# Resume

## Personal information

Name: Ma Rong	Gender: Female
Date of Birth: 1987/05/07	Marital Status: married
Tel:00962785459655	Degree: Master
E-mail: mylovmr@gmail.com	Present Address: Amman, Jordan

#### Education Experience —

2007.09-2011.07BeiJing Institute of TechnologyLaw (bachelor)2012.02-2015.08The University of JordanArabic Language and Literature (bachelor)2015.09-2018.05The University of JordanArabic For Speakers of Other Languages (master)

# Part-time Work Experience –

2008 - 2011 Foss (Beijing) Science and Trade Co.LTD Financial Department
Responsible for checking reimbursement documents
2015-2019 Travel Agency in Jordan translator
Responsible for translating for Chinese tour group during their travels in Jordan
2018-2019 Translate for subject of comparative study of Chinese and Arabic literature

# **Training Experience**

2019/8-11 take an online paid training course of teaching Chinese for foreigners (the course is made by Chinese language teaching association)

#### Volunteering Experience —

2011/8-9 volunteer teacher in Huafeng town, Tai an city, Shandong province 2020/1-now volunteer teacher in Confucius Institute of Philadelphia University

# Foreign Language

English: CET-6

Arabic: Good Skills in Listening, Speaking, Reading and Writing