Philadelphia University Faculty	PHILADELPHIA UNIVERSITY THE WAY TO THE FUTURE	Approval date:
Department: Language center		Issue:
		Credit hours 3
Academic year 2021/2022	Course Syllabus	Bachelor

Course information

Course#	Course title	Prerequisite
0130099	English Skills 99	non

Course type		Class time	Room #
☒ University Requirement ☐ Faculty Requirement ☐ Major Requirement ☐ Elective ☐ Compulsory		11:15-12:05 Saturday/ Sunday/ Tuesday	207

Instructor Information

Name	Office No.	Phone No.	Office Hours	E-mail
Dr. Rana Saeed	Language center/ 1st floor			rmohammed@philadelpia.edu.jo

Course Delivery Method

Course Delivery Method		
☐ Physical	☐ Online	☒ Blended
Learning Model		
Precentage	Synchronous	Asynchronous	Physical
		30%	70%

Course Description

This course will allow students to develop Basic English vocabulary and grammatical structures so that they can successfully communicate. Also, students will develop literary and analytical skills which will enable them to be successful in future courses. Emphasis is placed on developing listening, speaking, reading and writing skills through an integrated approach. It aims at exposing students to a wide variety of reading passages, providing them with adequate practice in scanning to find information from texts, guessing meaning from context, and critical thinking. English 99 stresses basic communication skills with emphasis on writing sentences and short paragraphs with a review of mechanics, sentence patterns, and correct usage. The course will not substitute for the English requirements in any curriculum.

- **General Outcomes**
1. Introducing the fundamentals of effective communication skills in a variety of contexts, including an individual's credibility, confidence, proper outfit as well as the ability to listen to others.
2. Listening effectively and being able to persuade others, ask questions and develop proper dialogues using correct English.
3. Demonstrating the ability to deal with all positive and negative attitudes and behaviors in a professional manner and with social intelligence.
4. Emphasizing the importance of developing proper professional and personal relationships.
5. Preparing well-designed professional presentations.
6. Showing respect while negotiating and dealing with others.
- **Custom Outcomes**
1. Acquainting students with words, phrases and expressions required for talking about health and describing medical problems, describing competitions and referring to their favorite sports, designing advertisements, talking about different types of transportation describing personal qualities and leisure activities as well as storytelling and narration,
2. Focusing on collocations, parts of speech, compound nouns, negative prefixes, prepositions for time expression and phrasal verbs.
3. Focusing on real-world tasks which will enrich the students' abilities to use the English language in everyday situations and communicate freely.
4. Being familiar with the listening skills by listening to health experts, radio interviews, documentaries and conversations about varied topics.
5. Reading a variety of comprehension texts at the pre-intermediate level about real people and places, including National Geographic explorers. This will help the learners to master the main reading comprehension skills in addition to become familiar with some critical thinking skills that are considered to be very important for professional English. As a result, learners' abilities will develop from understanding, to evaluating, and finally to creating their own texts in English.
6. Speaking about a variety of topics selected by instructors or students, relevant to the topics covered in the course, and preparing proper projects and presentations.
7. Introducing grammar deductively through reading passages and listening exercises and applying the grammatical rules through relevant practice.
8. Introducing some writing skills, such as using conjunctions and linking words, online advertisements, writing in note form and writing their own story.

Course Learning Outcomes

Number	Outcomes	Corresponding Program outcomes
Knowledge		
K1	Visual Sources of Knowledge Looking at compelling National Geographic images which open every unit, introduce the theme and enrich student's knowledge about the topic.	
K2	Vocabulary Expanding vocabulary required for describing personal qualities, storytelling, and describing leisure activities, favorite sports and transportation through an exploration of relevant collocations, parts of speech, compound nouns, negative prefixes, prepositions for time expression and phrasal verbs.	
K3	Grammar Introducing necessary grammatical roles and applying them in real life situations to make sure that students can express themselves correctly and freely either verbally or in writing.	
K4	Reading Comprehension Reading English texts rich with information about real people places and National Geographic explorers, which helps create motivated and engaged readers.	
K5	Critical Thinking Introducing critical thinking skills important for professional English, such as reading between the lines, identifying opinion and focusing on the main argument.	
K6	Speaking and Real Life Situations Becoming familiar with functional English used in daily life, both in formal and informal situations.	
K7	Listening Listening activities develop students' verbal knowledge of English.	
K8	Watching Videos Being engaged into exciting videos and providing an opportunity to synthesize related topics between the unit and the clip.	
K9	Writing Building knowledge about text types: emails, advertisements and stories in addition to developing the required skills such as using descriptive words and formal language.	
Skills		
S1	Visual Skills Using pictures and images to develop visual literacy skills and promote critical thinking naturally.	
S2	Vocabulary Using collocations, parts of speech, compound nouns,	

	negative prefixes, prepositions for time expression and phrasal verbs.	
S3	Grammar Using the grammatical roles in real life situations and producing grammatical, meaningful sentences.	
S4	Reading Comprehension Applying reading comprehension skills, including pre-reading skills, making predictions, skim-reading, scan-reading, reading between the lines and other skills so as to eventually become excellent at evaluation.	
S5	Critical Thinking Becoming familiar with some critical thinking skills important for professional English such as reading between the lines, identifying opinion and focusing on the main argument.	
S6	Speaking and Real Life Situations Applying English in real-world tasks that are relevant to the other parts of the unit.	
S7	Listening Applying listening skills, listening for main ideas, listening for details, taking notes and other skills to answer questions about listening scripts.	
S8	Watching Videos Applying the skills of watching videos supported by BEFORE, WHILE and AFTER viewing activities.	
S9	Writing Practicing some writing skills, including the following: 1. Using descriptive words 2. Using formal language 3. Using impersonal language 4. Writing full sentences.	
Competencies		
C1	Competencies Related to Visuals 1. Evaluating and expressing opinion about pictures and visuals presented in different sources. 2. Preparing presentations rich with images, pictures and visuals from a variety of sources.	
C2	Vocabulary 1. Using words, expressions and idioms appropriate for a certain situation in professional and personal life.	
C3	Grammar 1. Focusing on selected grammatical rules necessary for promoting learners' communicative level.	

		2. Presenting well organized and grammatical sentences and short paragraph of a variety of topics.	
C4	Reading Comprehension Introducing text types and focusing on formal language used in academic essays, formal texts and journal articles.		
C5	Critical Thinking 1. Applying critical thinking skills in various situations. 2. Evaluating and making analyses of knowledge presented in English-written texts, audios and videos. 3. Developing proper professional and personal relationships.		
C6	Speaking and Real-Life Situations 1. Being able to use functional English in appropriate contexts. 2. Preparing well-designed presentations. 3. Introducing the fundamentals of effective communication skills in a variety of contexts.		
C7	Listening 1. Introducing the fundamentals of effective communication skills in a variety of contexts, including the ability to listen to others. 2. Being able to listen, understand and react to English native speakers.		
C8	Watching Videos 1. Watching, understanding and reacting to films and documentaries displayed in English.		
C9	Writing 1. Writing well organized sentences and short paragraphs in a variety of contexts.		

Learning Resources

Course textbook	Dummett, P., Hughes, J and Stephenson, H. (2015), Life 3. Cengage Learning. Dummett, P., Hughes, J and Stephenson, H. (2015), Life 3, Work Book. Cengage Learning.
Supporting References	Supplemental DVD-ROM with practice material
Supporting websites	http://www.cengage.com http://ngl.cengage.com http://a4esl.org http://www.bbc.co.uk http://www.dictionary.cambridge.org http://www.esun.edu/~hcedu013/eslplans.html ESL Lesson plans **https://www.wikipedia.org/** **https://www.youtube.com/**
Teaching Environment	☒Classroom ☒ laboratory ☒Learning platform ☐Other

Meetings and subjects timetable

Week	Topic	Learning Methods	Tasks	Learning Material
1	**Orientation**			
2	**Unit 1: Health** **Introduction** **Skills:** **Reading writing and speaking** **Grammar:** **Simple present and adverbs of frequency.** **Vocabulary:** **Do, go, play**	Lecture/ flipped class/ collaborative learning/ Problem-based learning	Reading comprehension worksheet	Text book/ Plying online games
3	**Unit 1: Health** **Listening** **Exercises: The instructor selects the exercises from the pupil's and work books which she thinks are most important**			

	Skills: **Speaking** **Talking about sickness** **Critical thinking**			
4	**Unit 1: Health** **Reading** **Vocabulary** **Feel** **Medical problems** **Writing** **Watching a video** **Exercises: The instructor selects the exercises from the pupil's and work books which she thinks are most important.**			
5	**Unit 2: Competitions** **Introduction** **Skills:** **Reading** **Speaking** **Grammar** **Verb+ing forms** **Like + ing/ 'd like to** **Modal verbs** **Vocabulary** **Sports** **Pages 21-23** **Exercises: The instructor selects the exercises from the pupil's and work books which she thinks are most important.**	Lecture/ flipped class/ collaborative learning	Grammar quiz/ Writing sentences using given vocabulary items	Text book/ You tube videos
6	**Unit 2: Competitions** **Skills:** **Speaking** **Reading** **Vocabulary** **Competitions** **Like** **Critical thinking** **Exercises: The instructor selects the exercises from the pupil's and work books which she thinks are most important.**			
7	**Unit 2: Competitions** **Skills:** **Writing** **Watching a video.** **Exercises: The instructor selects the exercises from the pupil's and work books which she thinks are most important.**			

8	**Unit 3: Transportation Introduction Skills: Reading Vocabulary Transportation nouns Speaking Listening Exercises: The instructor selects the exercises from the pupil's and work books which she thinks are most important**	Lecture/ flipped class/ collaborative learning and group work	Vocabulary quiz/ Having a discussion about their favorite means of transportation	Text book/ videos and images about strange vehicles and animal transportation
9	**Skills: Reading Vocabulary Transportation verbs Speaking Listening Critical Thinking**			
10	**Unit 3: Transportation Writing Notes and messages Watching a video Exercises: The instructor selects the exercises from the pupil's and work books which she thinks are most important**			
11	**Unit 4: Adventure Introduction Skills: Reading Grammar Simple past Past continuous Vocabulary and Speaking Personal qualities Geographical features and prepositions for time expressions Exercises: The instructor selects the exercises from the pupil's and work books which she thinks are most important**	Lecture/ flipped class/ group work/ problem-based learning	Reading comprehension quiz/ writing a descriptive paragraph	
12	**Unit 4: Adventure Skills: Reading Vocabulary Speaking**			

	Critical Thinking **Exercises: The instructor selects** **the exercises from the pupil's** **and work books which she** **thinks are most important**			
13	**Unit 4: Adventure** **Speaking** **Listening** **Watching a video.** **Exercises: The instructor selects** **the exercises from the pupil's** **and work books which she** **thinks are most important**			
14	**Revision**	Lecture/ flipped class	worksheets	
15	**Final Speaking Exam**		presentation	
16	**Final Exam**			

* includes: Lecture, flipped Class, project- based learning, problem solving based learning, collaborative learning

Course Contributing to Learner Skill Development

Using Technology
Using the Moodle, YouTube, Different websites
Communication skills
Presentations about different topics and having discussions about varied subjects
Application of concepts learnt
Designing online ads, writing a story and designing videos

Assessment Methods and Grade Distribution

Assessment Methods	Grade Weight	Assessment Time (Week No.)	Link to Course Outcomes
Mid Term Exam	% 30		
Various Assessments *	% 30		
Final Exam	% 40		
Total	100%		

* includes: quiz, in class and out of class assignment, presentations , reports, videotaped assignment, group or individual projects.

Alignment of Course Outcomes with Learning and Assessment Methods

Number	Outcomes	Learning Method*	Assessment Method**
K1	Visual Sources of Knowledge Looking at compelling National Geographic images which open every unit, introduce the theme and enrich student's knowledge about the topic.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
K2	Vocabulary Expanding vocabulary required for describing personal qualities, storytelling, and describing leisure activities, favorite sports and transportation through an exploration of relevant collocations, parts of speech, compound nouns, negative prefixes, prepositions for time expression and phrasal verbs.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
K3	Grammar Introducing necessary grammatical roles and applying them in real life situations to make sure that students can express themselves correctly and freely either verbally or in writing.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
K4	Reading Comprehension Reading English texts rich with information about real people places and National Geographic explorers, which helps create motivated and engaged readers.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
K5	Critical Thinking Introducing critical thinking skills important for professional English, such as reading between the lines, identifying opinion and focusing on the main argument.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
K6	Speaking and Real Life Situations Becoming familiar with functional English used in daily life, both in formal and informal situations.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
K7	Listening Listening activities develop students' verbal knowledge of English.	Lectures/ flipped class/ group work/	Quizzes/ worksheets/ Presentations/

		problem-based learning	Mid and final exams/ Speaking exams
K8	Watching Videos Being engaged into exciting videos and providing an opportunity to synthesize related topics between the unit and the clip.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
K9	Writing Building knowledge about text types: emails, advertisements and stories in addition to developing the required skills such as using descriptive words and formal language.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
S1	Visual Skills Using pictures and images to develop visual literacy skills and promote critical thinking naturally.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
S2	Vocabulary Using collocations, parts of speech, compound nouns, negative prefixes, prepositions for time expression and phrasal verbs.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
S3	Grammar Using the grammatical roles in real life situations and producing grammatical, meaningful sentences.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
S4	Reading Comprehension Applying reading comprehension skills, including pre-reading skills, making predictions, skim-reading, scan-reading, reading between the lines and other skills so as to eventually become excellent at evaluation.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
S5	Critical Thinking Becoming familiar with some critical thinking skills important for professional English such as reading between the lines, identifying opinion and focusing on the main argument.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams

S6	**Speaking and Real Life Situations** Applying English in real-world tasks that are relevant to the other parts of the unit.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
S7	**Listening** Applying listening skills, listening for main ideas, listening for details, taking notes and other skills to answer questions about listening scripts.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
S8	**Watching Videos** Applying the skills of watching videos supported by BEFORE, WHILE and AFTER viewing activities.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
S9	**Writing** Practicing some writing skills, including the following: 1. Using descriptive words 2. Using formal language 3. Using impersonal language 4. Writing full sentences.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
C1	**Competencies Related to Visuals** 3. Evaluating and expressing opinion about pictures and visuals presented in different sources. 4. Preparing presentations rich with images, pictures and visuals from a variety of sources.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
C2	**Vocabulary** 2. Using words, expressions and idioms appropriate for a certain situation in professional and personal life.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
C3	**Grammar** 3. Focusing on selected grammatical rules necessary for promoting learners' communicative level. 4. Presenting well organized and grammatical sentences and short paragraph of a variety of topics.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
C4	**Reading Comprehension**	Lectures/	Quizzes/

			flipped class/ group work/ problem-based learning	worksheets/ Presentations/ Mid and final exams/ Speaking exams
		Introducing text types and focusing on formal language used in academic essays, formal texts and journal articles.		
C5	Critical Thinking	4. Applying critical thinking skills in various situations. 5. Evaluating and making analyses of knowledge presented in English-written texts, audios and videos. 6. Developing proper professional and personal relationships.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
C6	Speaking and Real-Life Situations	4. Being able to use functional English in appropriate contexts. 5. Preparing well-designed presentations. 6. Introducing the fundamentals of effective communication skills in a variety of contexts.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
C7	Listening	3. Introducing the fundamentals of effective communication skills in a variety of contexts, including the ability to listen to others. 4. Being able to listen, understand and react to English native speakers.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
C8	Watching Videos	2. Watching, understanding and reacting to films and documentaries displayed in English.	Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams
C9	Writing 2. Writing well organized sentences and short paragraphs in a variety of contexts.		Lectures/ flipped class/ group work/ problem-based learning	Quizzes/ worksheets/ Presentations/ Mid and final exams/ Speaking exams

* includes: Lecture, flipped Class, project- based learning , problem solving based learning, collaborative learning

** includes: quiz, in class and out of class assignment , presentations , reports, videotaped assignment, group or individual projects.

Course Polices

Policy	Policy Requirements
Passing Grade	The minimum passing grade for the course is (50%) and the minimum final mark recorded on transcript is (35%).
Missing Exams	• Missing an exam without a valid excuse will result in a zero grade to be assigned to the exam or assessment. • A Student who misses an exam or scheduled assessment, for a legitimate reason, must submit an official written excuse within a week from the an exam or assessment due date. • A student who has an excuse for missing a final exam should submit the excuse to the dean within three days of the missed exam date.
Attendance	The student is not allowed to be absent more than (15%) of the total hours prescribed for the course, which equates to six lectures days (M, W) and seven lectures (S,T,R). If the student misses more than (15%) of the total hours prescribed for the course without a satisfactory excuse accepted by the dean of the faculty, s/he will be prohibited from taking the final exam and the grade in that course is considered (zero), but if the absence is due to illness or a compulsive excuse accepted by the dean of the college, then withdrawal grade will be recorded.
Academic Honesty	Philadelphia University pays special attention to the issue of academic integrity, and the penalties stipulated in the university's instructions are applied to those who are proven to have committed an act that violates academic integrity, such as: cheating, plagiarism (academic theft), collusion, and violating intellectual property rights.

Program Learning Outcomes to be Assessed in this Course

Number	Learning Outcome	Course Title	Assessment Method	Target Performance level

Description of Program Learning Outcome Assessment Method

Number	Detailed Description of Assessment
K	to evaluate the required minimal student knowledge and skills. Answers in the pass category represent the minimum acceptable standard.
S	to evaluate that the student has some basic knowledge of the key aspects of the lecture material and can attempt to solve familiar problems.

C	to evaluate that the student can solve familiar problems with ease and can make progress towards the solution of unfamiliar problems, and can set out reasoning and explanation in a clear and coherent manner.

Assessment Rubric of the Program Learning Outcome

4 Skills Rubric

EXPECTATIONS	A(100%)	B(75%)	C(50%)	D(25%)	N(0%)
SPEAKING Speak and/or recite English when you are expected to do so	Speaking every time, you're asked to speak	Speaking most every time you're asked to	Some speaking	Very little speaking	No speaking
LISTENING Listen to English when it is spoken; don't wait for Arabic translations	Listening carefully	Listening with about 85% attention	Sort of listening	Barely listening	Not listening at all
READING Read text written in English; work hard to understand the text	Reading and working hard	Reading most of what you're asked to	Reading with about 75% attention	Barely reading	Not reading
WRITING Write in English	Writing everything you're asked to write	Writing most of what you're asked to	Some writing	Very little writing	No writing