

Philadelphia University	 PHILADELPHIA UNIVERSITY <small>THE WAY TO THE FUTURE</small>	Approval date:
Faculty		Issue:
Department: Language center		Credit hours 3
Academic year 2021/2022		Course Syllabus

Course information

Course#	Course title	Prerequisite
0130099	English Skills 99	non
Course type		Class time
<input checked="" type="checkbox"/> University Requirement <input type="checkbox"/> Faculty Requirement <input type="checkbox"/> Major Requirement <input type="checkbox"/> Elective <input type="checkbox"/> Compulsory		Room #

Instructor Information

Name	Office No.	Phone No.	Office Hours	E-mail
Dr. Rana Saeed	Language center/ 1st floor			rmohammed@philadelphia.edu.jo

Course Delivery Method

Course Delivery Method			
<input type="checkbox"/> Physical	<input type="checkbox"/> Online	<input checked="" type="checkbox"/> Blended	
Learning Model			
Precentage	Synchronous	Asynchronous	Physical
		30%	70%

Course Description

This course will allow students to develop Basic English vocabulary and grammatical structures so that they can successfully communicate. Also, students will develop literary and analytical skills which will enable them to be successful in future courses. Emphasis is placed on developing listening, speaking, reading and writing skills through an integrated approach. It aims at exposing students to a wide variety of reading passages, providing them with adequate practice in scanning to find information from texts, guessing meaning from context, and critical thinking. English 99 stresses basic communication skills with emphasis on writing sentences and short paragraphs with a review of mechanics, sentence patterns, and correct usage. The course will not substitute for the English requirements in any curriculum.

- **General Outcomes**

1. Introducing the fundamentals of effective communication skills in a variety of contexts, including an individual's credibility, confidence, proper outfit as well as the ability to listen to others.
2. Listening effectively and being able to persuade others, ask questions and develop proper dialogues using correct English.
3. Demonstrating the ability to deal with all positive and negative attitudes and behaviors in a professional manner and with social intelligence.
4. Emphasizing the importance of developing proper professional and personal relationships.
5. Preparing well-designed professional presentations.
6. Showing respect while negotiating and dealing with others.

- **Custom Outcomes**

1. Acquainting students with words, phrases and expressions required for talking about health and describing medical problems, describing competitions and referring to their favorite sports, designing advertisements, talking about different types of transportation describing personal qualities and leisure activities as well as storytelling and narration,
2. Focusing on collocations, parts of speech, compound nouns, negative prefixes, prepositions for time expression and phrasal verbs.
3. Focusing on real-world tasks which will enrich the students' abilities to use the English language in everyday situations and communicate freely.
4. Being familiar with the listening skills by listening to health experts, radio interviews, documentaries and conversations about varied topics.
5. Reading a variety of comprehension texts at the pre-intermediate level about real people and places, including National Geographic explorers. This will help the learners to master the main reading comprehension skills in addition to become familiar with some critical thinking skills that are considered to be very important for professional English. As a result, learners' abilities will develop from understanding, to evaluating, and finally to creating their own texts in English.
6. Speaking about a variety of topics selected by instructors or students, relevant to the topics covered in the course, and preparing proper projects and presentations.
7. Introducing grammar deductively through reading passages and listening exercises and applying the grammatical rules through relevant practice.
8. Introducing some writing skills, such as using conjunctions and linking words, online advertisements, writing in note form and writing their own story.

Course Learning Outcomes

Number	Outcomes	Corresponding Program outcomes
Knowledge		
K1	<p>Visual Sources of Knowledge & Background Knowledge Looking at compelling National Geographic images which open every unit, introduce the theme and enrich student's knowledge about the topic.</p>	
K2	<p>Vocabulary Expanding vocabulary required for describing personal qualities, storytelling, and describing leisure activities, favorite sports and transportation through an exploration of relevant collocations, parts of speech, compound nouns, negative prefixes, prepositions for time expression and phrasal verbs..</p>	
K3	<p>Reading Comprehension Reading English texts rich with information about real people places and National Geographic explorers, which helps create motivated and engaged readers.</p>	
Skills		
S1	<p>Reading Comprehension Applying reading comprehension skills, including pre-reading skills, making predictions, skim-reading, scan-reading, reading beyond the lines and other skills so as to eventually become excellent at evaluation.</p>	
S2	<p>Speaking and Real Life Situations Applying English in real-world tasks that are relevant to the other parts of the unit.</p>	
S3	<p>Listening Applying listening skills, listening for main ideas, listening for details, taking notes and other skills to answer questions about listening scripts.</p>	
S4	<p>Watching Videos Applying the skills of watching videos supported by BEFORE, WHILE and AFTER viewing activities.</p>	
S5	<p>Writing Practicing some writing skills, including the following: 1. Using descriptive words 2. Using formal language 3. Using impersonal language 4. Writing in note form for writing a profile.</p>	
Competencies		
C1	<p>Critical Thinking</p>	

	<ol style="list-style-type: none"> 1. Applying critical thinking skills in various situations. 2. Evaluating and making analyses of knowledge, presented in English-written texts, audios and videos. 3. Expressing opinion and making judgments in professional and personal situations. 4. Dealing with all positive and negative attitudes and behaviors in a professional manner and with social intelligence. 5. Developing proper professional and personal relationships. 	
C2	<p>Communication Competencies</p> <p>Becoming able to communicate with English native speakers and other English learners in personal and professional contexts, using English free from mistakes.</p>	

Learning Resources

Course textbook	<p>Dummett, P., Hughes, J and Stephenson, H. (2015), Life 3. Cengage Learning.</p> <p>Dummett, P., Hughes, J and Stephenson, H. (2015), Life 3, Work Book. Cengage Learning.</p>
Supporting References	Supplemental DVD-ROM with practice material
Supporting websites	<p>http://www.cengage.com http://ngl.cengage.com http://a4esl.org http://www.bbc.co.uk http://www.dictionary.cambridge.org http://www.esun.edu/~hcedu013/eslplans.html ESL Lesson plans</p>
Teaching Environment	<input checked="" type="checkbox"/> Classroom <input checked="" type="checkbox"/> laboratory <input checked="" type="checkbox"/> Learning platform <input type="checkbox"/> Other

Meetings and subjects timetable

Week	Topic	Learning Methods	Tasks	Learning Material
1	Orientation			
2	Unit 1: Health	Lecture/ flipped class/ collaborative learning/ Problem- based learning	Reading comprehension worksheet	Text book/ Plying online games
3	Unit 1: Health			
4	Unit 1: Health			
5	Unit 2: Competitions	Lecture/ flipped class/ collaborative learning	Grammar quiz/ Writing sentences using given vocabulary items	Text book/ You tube videos
6	Unit 2: Competitions			
7	Unit 2: Competitions			
8	Unit 3: Transportation	Lecture/ flipped class/ collaborative learning and group work	Vocabulary quiz/ Having a discussion about their favorite means of transportation	Text book/ videos and images about strange vehicles and animal transportation
9	Unit 3: Transportation			
10	Unit 3: Transportation			
11	Unit 4:Adventure	Lecture/ flipped class/ group work/ problem- based learning	Reading comprehension quiz/ writing a descriptive paragraph	
12	Unit 4:Adventure			
13	Unit 4:Adventure			
14	Revision	Lecture/ flipped class	worksheets	
15	Final Speaking Exam		presentation	
16	Final Exam			

* includes: Lecture, flipped Class, project- based learning, problem solving based learning, collaborative learning

Course Contributing to Learner Skill Development

Using Technology
Using the Moodle, YouTube, Different websites
Communication skills
Presentations about different topics and having discussions about varied subjects
Application of concepts learnt
Designing online ads, writing a story and designing videos

Assessment Methods and Grade Distribution

Assessment Methods	Grade Weight	Assessment Time (Week No.)	Link to Course Outcomes
Mid Term Exam	% 30	Eighth week	K1,K2,K3
Various Assessments *	% 30	All semester Discussion question (5 points) Quizzes (10 points) Homework (10 points) Presentation (5 points)	K2 K,S1 K1,K3,K4 C1
Final Exam	% 40	Sixteenth week	K1,K2,K3,K4
Total	%100		

* includes: quiz, in class and out of class assignment, presentations , reports, videotaped assignment, group or individual projects.

Alignment of Course Outcomes with Learning and Assessment Methods

Number	Learning Outcomes	Learning Method*	Assessment Method**
Knowledge			
K1	Visual Sources of Knowledge	Face to face lecture	In class assignment
K2	Vocabulary	Face to face Lectures Collaborative Learning	Quizzes Questions in the Mid-Term and Final Exams
K3	Reading Comprehension	Face to face lecture Group-Discussions &	Multiple question quizzes

		Analyses	
Skills			
S1	Reading Comprehension	Face to face lecture Analyses	In class assignment Quizzes & Exams
S2	Speaking and Real Life Situations	Collaborative Learning	Videotaped assignments and Presentations
S3	Listening	Flipped Learning Analyses and Applications	Reports
S4	Watching Videos	Flipped Learning Analyses	Video Reports
S5	Writing	Lectures Collaborative Learning Assignment-Based Learning	Quizzes Questions in Exams
Competencies			
C1	Critical Thinking	Project-based learning	Projects and Presentations
C2	Communication Competencies	Lectures, Discussions, Collaborative Learning & Analyses	Quizzes & Exams Presentations

* includes: Lecture, flipped Class, project- based learning , problem solving based learning, collaborative learning

** includes: quiz, in class and out of class assignment , presentations , reports, videotaped assignment, group or individual projects.

Course Polices

Policy	Policy Requirements
Passing Grade	The minimum passing grade for the course is (50%) and the minimum final mark recorded on transcript is (35%).
Missing Exams	<ul style="list-style-type: none"> • Missing an exam without a valid excuse will result in a zero grade to be assigned to the exam or assessment. • A Student who misses an exam or scheduled assessment, for a legitimate reason, must submit an official written excuse within a week from the an exam or assessment due date. • A student who has an excuse for missing a final exam should submit the excuse to the dean within three days of the missed exam date.
Attendance	The student is not allowed to be absent more than (15%) of the total hours prescribed for the course, which equates to six lectures days (M, W) and seven lectures (S,T,R). If the student misses more than (15%) of the total hours prescribed for the course without a satisfactory excuse accepted by the dean of the faculty, s/he will be prohibited from taking the final exam and the grade in that course is considered (zero), but if the absence is due to illness or a compulsive excuse accepted by the dean of the college, then withdrawal grade will be recorded.
Academic Honesty	Philadelphia University pays special attention to the issue of academic integrity, and the penalties stipulated in the university's instructions are applied to those who are proven to have committed an act that violates academic integrity, such as: cheating, plagiarism (academic theft), collusion, and violating intellectual property rights.

Program Learning Outcomes to be Assessed in this Course

Number	Learning Outcome	Course Title	Assessment Method	Target Performance level

Description of Program Learning Outcome Assessment Method

Number	Detailed Description of Assessment

Assessment Rubric of the Program Learning Outcome

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